

## **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION**

**Executive Committee Meeting**

**Monday, July 2, 2012, 3:30 – 5:00**

**Agriculture Building**

**4000 Kozlowski Road, Freehold, NJ 07728**

**Attendance: John Delaney, Linda Zucaro, John Sorrentino, Charles D. Brown III, Carolyn Schwebel, John Schwebel, Julian R. Williams.**

- I. The Call to Order at 3:35 p.m. was followed by the Salute to the Flag.**
- II. The May 2012 Meeting Minutes were approved unanimously without changes.**
- III. Treasurer's Report: No report.**
- IV. Standing Committees and Support Teams**
  - a. Membership: Linda Zucaro reported on the efforts, according to the bylaws, to identify and possibly prune the membership of those who have missed at least four consecutive full commission meetings. Twenty members were identified by the secretary and this list was reduced after more checking. Linda made efforts to contact all those remaining. This led to some members who have not responded yet, some who will try to make the next meeting, and the identification of three members who cannot continue and will step down from the commission. There was discussion on how to proceed on the other members. Linda will continue to reach out to those who have not responded.**

**It was agreed that those who have not responded or attended by the August meeting will be sent jeopardy letters according to the bylaws.**

**A motion was made and approved unanimously to remove Ruth D. Lax, Marty Lefsky, and Julius Ramsey as members and to send them appreciation letters for their service.**

**There was discussion of having an evening meeting as an approach to resolve attendance difficulties. A motion was made to have the**

**October 1, 2012 full commission meeting be held at 7:00 p.m. at the Sea Bright Library and was approved.**

- b. Communications: Carolyn Schwebel reported that the MCHRC business cards are available for members. She reminded all to review outgoing external information with communications.**
- c. Incident Response and reporting: Julian Williams reported that there were no incidents. Charles Brown reported that the MCHRC hotline now has a separate line that rings on Dave D'Amico's desk. Dave will determine whether the incident is the level of a bias crime and route it to Bias Crime or, if not, refer to the IR&R. There was discussion about the involvement of the MCPO, whether Spanish was handled, and whether the MCPO id shows up on any follow-up calls. Charles Brown will check on the latter two items.**
- d. Resource Development: Linda Zucaro reported that Kay Guadagno is stepping down from this team and remaining on the full commission.**

**V. Core Team Report – Police-Community Relations: John Sorrentino reported further on the status of the planning for the training workshop for police officers on dealing with people with disabilities that will be held at the Fire Academy on December 11<sup>th</sup> and 12<sup>th</sup>. Items discussed were the speakers for days one and two, folders prepared, vendors for catering and budget available, videotaping the meeting, preparation of certificates, and availability of MCHRC members to assist at the meeting. Most items are firmed up at this time except the catering vendor and videotaping.**

**VI. Unfinished Business: Linda Zucaro discussed the dues for our membership in the Monmouth A-Team. It was agreed to check the amount of dues we paid in previous years and use this amount as our current dues.**

**VII. New Business: No new business at this time.**

**Meeting adjourned at 4:35 p.m.**

**Transcribed by John Schwebel.**