

## MONMOUTH COUNTY HUMAN RELATIONS COMMISSION

Executive Committee Meeting

Monday, July 7, 2014, 3:30 – 5:00

Agriculture Building

4000 Kozlowski Road, Freehold, NJ 07728

**Attendance:** Mary Lee Gilmore, Rose G. Lee, Jeff Delaney, Linda Zucaro, Carolyn Schwebel, John Schwebel, Sandra Cannon, Inderjit Sawhney, Charanjit Sawhney

**I. Call to Order – Salute to the Flag:** Linda Zucaro called the meeting to order at 3:35pm, followed by the salute to the Flag.

**II. Approval of May 2012 Meeting Minutes:** The minutes were approved with Linda Zucaro moving the motion, seconded by Sondra Cannon.

**III. Treasurer's Report:** Sondra Cannon accepted subject to audit. John Schwebel reported the additional 15 dollar fee for the website. It will appear in next month's report.

### IV. Standing Committees and Support Teams

**a. Membership:** Linda Zucaro suggests the commission should have programs in place before accepting new members.

**b. Communications:** no report.

**c. Resource Development:** Rosa Lee is working on a calendar of events in Monmouth County that we may want to attend. Suggested by Linda Zucaro: develop a monthly calendar of events in Monmouth County or a 12 month calendar of events.

**d. Incident Response and Reporting:** Jeff, Pat and Darryl will schedule a meeting to develop a protocol.

### V. Unfinished Business

**a. MOSAIC:** No Report. Developing plans for 2015 programs.

**b. Big Read:** Sherri West to schedule dates in October or November if possible. We cannot arrange a Big Read event for our October/November meetings as Brookdale has already scheduled events around those dates.

## **VI. New Business: Discussion Program for MCHRC**

**Suggestions:** Programs must fit our mission, be of interest to the public, and may include writing articles and holding forums. Two possible topics were slated for further discussion: cultural competencies developed by Darryl for Meridian of relevance to us, and housing in Monmouth County. Further discussion programs will be designed to increase membership and to fulfill the mission of the commission.

Solicit representatives from ethnicity of Monmouth County. Selections should represent the voice of each community and of diverse groups, thereby accessing the needs of our community. Mary Lee Gilmore stated that we have 61 documented languages in Monmouth County and should get a good representation from these groups.

Suggestions: a letter of invitation be sent to a number of groups inviting each to come to an open house (possibly our October meeting?) to meet and discuss ways to communicate our mission, increase membership, and help develop programs of interest to our communities and that stay within our mission.

Inderjit Sawhney will develop a list of possible invitees. Mary Lee Gilmore will develop a letter and present to the executive committee for approval at the next meeting. She will circulate a draft in advance.

There being no further business the meeting was adjourned at 4:45pm.

Submitted by: Mary Lee Gilmore, Acting Secretary