

MONMOUTH COUNTY

**HUMAN
RELATIONS
COMMISSION**

Information Packet
to Assist Municipalities
form their own
Human Relations Commissions

The Monmouth County Human Relations Commission has prepared this packet as a guide for those communities that are in the process of creating human relations commissions of their own.

MCHRC will supply speakers and help with advice or anything your municipality needs to form a successful commission.

Louise Pierce

*For more information, call ~~Betty Orcutt~~,
Secretary, Monmouth County Department of
Human Services at 732-308-3770.*



Monmouth County Human Relations Commission

CONTACT INFORMATION:

Monmouth County Human Relations Commission (MCHRC)
P.O. Box 3000
3000 Kozloski Road
Freehold, N J 07728

732-308-3770

Bias Hotline: 743-303-7666

e-mail: mchrc@co.monmouth.nj.us

<http://www.visitmonmouth.com/humanrelations>

We suggest that municipal attorneys be consulted about legal issues regarding commissions.

The following sites describe protections for volunteers:

The text of the Federal Volunteer Protection Act of 1997

http://www.explorium.org/PL_105-19.htm

Discussion of the Federal Volunteer Protection Act of 1997 and New Jersey's stronger version

http://www.njnonprofits.org/vol_protect_act.html

Monmouth County Human Relations Commission Bylaws

http://equalizers.org/MCHRC/documents/MCHRC_BY_LAWS.htm

July 2007

MONMOUTH COUNTY HUMAN RELATIONS COMMISSION

On April 12, 1990, the Board of Chosen Freeholders of the County of Monmouth adopted a resolution establishing the Monmouth County Human Relations Commission. The Commission is currently comprised of more than 70 commissioners representing a cross section of Monmouth County's leadership from government, law enforcement, clergy, community, corporate, minority groups and educational sectors. The Commission is an outgrowth of an initiative of the National Conference of Christians and Jews (NCCJ), former Prosecutor John Kaye, Freeholder Theodore Narozanick and community leaders. The goal is to combat and curb bias related crime and hate/bias related incidents.

Mission Statement

To convene Monmouth County's leadership representing the government, law enforcement, clergy, community, corporate and educational sectors of the County to enhance human relations throughout Monmouth County and address issues that may arise in a diverse environment through pro-active measures.

Policy Statement

Whenever and wherever in Monmouth County actions are taken, words are printed or spoken, pictures and graffiti are drawn that encourage bigotry, bias or hatred and cause fear and anxiety in any group, the Monmouth County Human Relations Commission should respond as circumstances warrant. The chairperson, together with the other officers and/or the Executive Committee, should offer criticism of the incident and emphasize constructive suggestions on how relationships among the many communities of our multi-cultural society can be improved. Furthermore, the resources of Monmouth County's Human Relations Commission should be offered.

A copy of the response should promptly be sent to each member of the Commission.

THE ROLE OF THE HUMAN RELATIONS COMMISSION

A human relations commission's role is to provide understanding among groups within a community, both in a responsive and proactive manner. It should, without exception, respond to incidents that encourage bigotry, bias, or hatred. The key to the success of a commission is to include a wide range of community leaders: the clergy, law enforcement, ethnic and racial groups, school representatives, among others.

Following are ways to promote good community relations:

Prevention: Probably the most important role of the commission is to help create an environment of cultural understanding within a diverse community. This should start with young children. Programs could be established that bring children from *all* elementary schools in the community together to work on community projects. The programs can help teach children of various backgrounds to live together.

Reach out to teenagers, encourage them to meet and discuss their differences and work to resolve them.

Civic and Social Organizations: Encourage civic and social organizations in the community to plan programs stressing sensitivity to cultural diversity. This could include speakers from the commission or experts in related fields.

Law Enforcement: Encourage law enforcement leaders to include anti-bias sensitivity training.

Commission-Sponsored Programs: Invite various cultural groups to meet and discuss problems, such as stereotyping and bias incidents. Other programs could include multicultural fairs, joint celebration of holidays and sports events.

DO YOU NEED TO FORM A HUMAN RELATIONS COMMISSION IN YOUR TOWN?

1. Know your constituency (ethnically, culturally, and religiously). Use census data and solicit representatives from each.
2. Identify areas of special need to your community:
 - Choose stories in the local news, especially within the last 12 months
 - Identify issues dealt with by town council with human relations overtones
 - Ask knowledgeable school personnel
3. Determine organizational/operational structure:
 - Who appoints members
 - How many members
 - Length of term
 - Frequency of meetings
 - Will there be by-laws
 - Mission statement
 - What officers will there be
4. Pick optimum time and place for sessions (e.g., some working people may not be able to attend during working hours).

TIPS FOR FORMING A HUMAN RELATIONS COMMISSION IN YOUR TOWN

If you are a Municipal decision maker:

1. Ask for agenda time to discuss this topic
2. Invite members of the Monmouth County Human Relations Commission to a meeting to support the idea of forming a commission.
3. Get in touch with officials in towns where commissions have already been formed.

If you are a concerned citizen:

1. Send a copy of this packet to the decision makers in your town.
2. Ask for time to speak at the public comments and questions section of your Township Committee meeting or Board of Education meeting.
3. Call the Monmouth County Human Relations Commission and ask for a member to accompany you and support you in presenting your ideas.

PROPOSAL TO FORM MUNICIPAL AND SCHOOL DISTRICT HUMAN RELATIONS COMMISSIONS

Rationale: As human relations comes more and more to the forefront of America's societal issues, there becomes a greater need for grass roots organizations to deal with this issue. The Monmouth County Human Relations Commission can act in the role of an intermediate resource unit overseeing and guiding local commissions housed in municipalities and school districts.

Goals:

1. To establish Human Relations Commissions in each school district and each municipality within Monmouth County.
2. To develop communications procedures concerning:
 - Mission statements for commissions
 - By-laws
 - Qualification for membership
 - Membership selection process
 - Procedures
 - Evaluation of progress toward goals
3. To develop information dissemination procedures to keep local Human Relations Commissions informed and in tune with the Monmouth County Human Relations Commission.
4. To develop the concept of liaison membership between local commissions and the Monmouth County Human Relations Commission.

Procedures:

1. Commission sub-committee to put together "how-to" for the above goals.
2. Full Commission and county government review proposal.
3. Search for grant funds to entice municipalities and schools districts.
(Invite the Governor to this meeting).

4. Link up with state government officials on how to accomplish our goals.
5. Individual Commission members visit local township governments to promote idea of using protocols developed by Commission sub-committee.
6. Media program to promote importance of human relations and advertise upcoming county-wide meeting for formation.
7. County-wide meeting formation workshop to help set up local/regional Human Relations Commission.
8. Conduct workshops on various topics during the 1992-93 school years to help guide development of commissions.

Evaluation:

1. Did committees get formed?
2. Was grant money made available?
3. Are committees functioning effectively?
4. Other indicators as developed, e.g., number of bias crimes reported, increases or declines in attendance at programs.

DEFINITIONS

Adopted or Used by the Human Relations Commission

Anti-Semitism

Prejudice or discrimination against Jews, based on negative perceptions of their religious beliefs and/or on negative group stereotypes. Anti-Semitism can also be a form of racism as when Nazis and others considered Jews an inferior race.

Bias

A particular tendency or inclination especially one which prevents unprejudiced consideration of a question; slantingly to influence, usually unfairly prejudice, warped, unreasoned distortion of judgment.

Bias Crime

An act of committing, attempting to commit, conspiring with another to commit or threatening the immediate commission of an offense with the purpose to intimidate an individual or group of individuals because of race, color, religion, gender, handicap, sexual orientation or ethnicity.

Bias Incident

An act directed at a person, group, or property (public or private) motivated in whole or in part by racial, gender, disability, religious, sexual orientation or ethnic prejudice.

Bigotry

Intolerant attachment to a particular church, party, creed, opinion, practice, etc. Action or beliefs of a bigot.

Discrimination

Differential treatment based on unfair categorization. It is denial of justice prompted by prejudice. When we act on our prejudices, we engage in discrimination. Discrimination often involves keeping people out of activities or places because of the group to which they belong.

Prejudice

An unfavorable opinion or feeling formed beforehand or without knowledge, thought or reason. Any preconceived opinion or feeling, either favorable or unfavorable. Unreasonable feelings, opinions, or attitudes, especially of hostile nature, directed against a racial, religious, or national group.

Racism

Coupling the false assumption that race determines psychological and cultural traits with the belief that one race is superior to another. Based on their belief in the inferiority of certain groups, racists justify discriminating against, segregating, and/or scapegoating these groups.

Racists, in the name of protecting their race from contamination, justify the domination and sometimes even the destruction of those races they consider inferior.

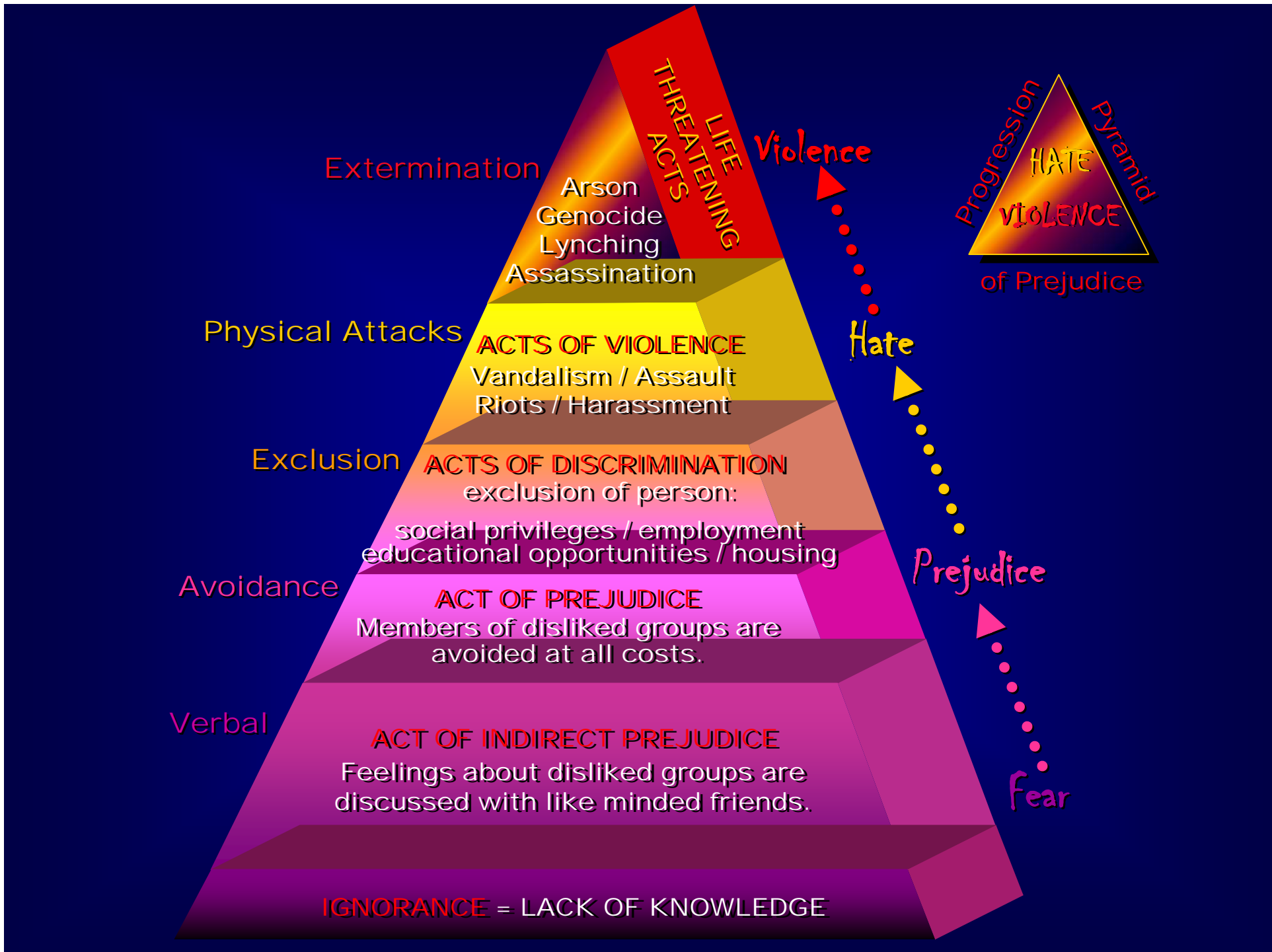
Scapegoating

The action or process of blaming an innocent or at most only partly responsible individual or groups for problems, shortcomings or failures.

Hostile behavior by word or deed. The victim usually cannot fight back for scapegoats are usually members of vulnerable minority groups.

Stereotype

Oversimplified generalizations about a group of people. If someone says that all members of a specific nationality, religion, race, or gender are “cheap”, “lazy”, “criminal”, or “dumb”, they are expressing stereotypes. To label an entire group is to engage in stereotyping.



RESOLUTION CREATING MONMOUTH COUNTY HUMAN RELATIONS
COMMISSION AND APPOINTING MEMBERS THERETO

Freeholder NAROZANICK offered the following resolution
and moved its adoption:

WHEREAS, on February 13, 1990 Monmouth County Prosecutor
John Kaye convened an organizational planning meeting toward the
establishment of a Monmouth County Human Relations Commission;
and

WHEREAS plans were discussed with regard to the
establishment and creation of an organizational structure for the
said Commission and a working committee was designated to further
explore the goals and objectives of a Human Relations Commission;
and

WHEREAS, on April 5, 1990 a presentation was made to the
Monmouth County Board of Freeholders concerning the formation and
membership of a Human Relations Commission; and

WHEREAS, despite an abundance of rhetoric deploring acts of
bigotry, no community has coordinated the efforts of the schools,
law enforcement and community organizations to systematically
prevent and respond to it on an ongoing basis; and

WHEREAS, many exemplary programs exist that are effective in
dealing with a particular aspect of bigotry in a specific setting,
but there is no model for weaving efforts to prevent and respond to
hate violence into the fabric of the community; and

WHEREAS, the Monmouth County Board of Freeholders is desirous of creating a project that is designed to lead the way for demonstrating how a county should move towards controlling bigotry with the understanding that hate violence should be treated with the same concern as *crime*, sexual abuse, and other abhorrent activities that schools, law enforcement and other public and private organizations join forces to attack in a concerted effort.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Monmouth that there is hereby created a Monmouth County Human Relations Commission.

BE IT FURTHER RESOLVED that the following be and they are hereby appointed members of the Human Relations Commission to serve at the pleasure of the Board of Chosen Freeholders:

Prosecutor John A. Kaye
David Cohen, N.J. State Exec. Committee Representative
Thomas Daniels, Management Investors Assoc.
Maxine Daniels, Management Investors Assoc.
Tanis Dietch, Vice Pres. JCRC
Police Chief William Furey, Spring Lake Heights
Theodore J. Narozanick, Freeholder
David J. Parreott, Jr., Councilman Asbury Park
Robert D. Scott, Dir. Mon. Co. Police Academy
Howard West, Principal Bangs Ave. School & Pres. NAACP
Robert L. Williams, Vice Pres. Information Resources
N.J. Natural Gas Co.
Debra A. Evans, NCCJ Mon. Ocean Chapter, Director

BE IT FURTHER RESOLVED that the Clerk forward a certified true copy of this resolution to each of the members appointed herein.

Seconded by Freeholder **HANDLIN** and adopted on
roll call by the following vote:

	YES	NO	ABSTAIN	ABSENT
Mrs. Handlin	(X)	()	()	()
Mr. Stoppiello	(X)	()	()	()
Mr. Narozanick	(X)	()	()	()
Mr. Powers	(X)	()	()	()
Mr. Larrison	(X)	()	()	()

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY
OF A RESOLUTION ADOPTED BY THE BOARD OF CHOSEN
FREEHOLDERS OF THE COUNTY OF MONMOUTH AT A
MEETING HELD April 12, 1990

Richard C. Lawrence
CLERK

Township of Freehold

Proclamation

"Our Progress Never Ends"

WHEREAS, the Township of Freehold is a diverse community comprised of various ethnic, racial and religious groups; and

WHEREAS, the Township Committee of the Township of Freehold prides itself on this diversity; and

WHEREAS, the accomplishments and achievements of Freehold Township residents are as extensive and varied as their backgrounds; and

WHEREAS, the Township Committee of the Township of Freehold prides itself on its inclusion of our citizenry in its various Municipal Boards and Commissions and its activities and programs; and

WHEREAS, in recognition of the many contributions made by the various ethnic, racial, and religious groups to the social and spiritual fabric of Freehold Township, the Township Committee of the Township of Freehold proclaims November as "Cultural Diversity Month" in the Township of Freehold and urges all citizens to join with their fellow community members, regardless of personal and professional differences, for the good of the Freehold Township community.

Freehold Township Committee
Anthony Annunzio
Dorothy Avallone
Eugene Golub
Raymond Kershaw
David Salkin

Freehold Township Human Relations Council
One Municipal Plaza
Freehold, NJ 07728
732-294-2000

FREEHOLD TOWNSHIP HUMAN RELATIONS COUNCIL



Fostering and promoting

- **Goodwill**
- **Cooperation**
- **Conciliation**

**among all the inhabitants of
Freehold Township.**



WHAT IS A HUMAN RELATIONS COUNCIL?

The Freehold Township Human Relations Council was established in 1993 to promote diversity in the community and to help combat discrimination. The Council consists of members who are appointed by the Mayor.

Members

Rev. Jeff Philhower
(Chairman)

Det. Troy Braxton

Mrs. Sharon Brown

Mr. Mitchell Gross

Mr. Ray Kershaw

Mrs. Teng Teng Chin Kleiner

Mr. Iqbal Naqvi

Mrs. Lorin Ottone

Rabbi Brooks Susman

Mrs. Ann Tarnoff

Dr. Stanley Zebrowski

The Freehold Human Relations Council meets the first Monday of every month at 7:00 p.m., except for July & August, in the Municipal Building.

Objectives

- To foster and promote good will, cooperation and conciliation among all the habitants of Freehold Township.
- To mediate cultural problems and incidents of bias.
- To conduct forums that will allow groups or individuals to share cultural problems.
- To review stereotyping or bias incidents that may occur.
- To cooperate with other units of government or agencies concerned with purposes similar to that of the Council.
- To make recommendations to the Mayor and Township Committee for the development of policies, procedures and programs that will aid in the prevention and elimination of all types of discrimination based upon race, creed, color, national origin, ancestry, age, marital status or sex.

HIGH SCHOOL HUMANITARIAN OF THE YEAR AWARD

The Human Relations Council seeks to recognize a high school student who has demonstrated the behaviors consistent with our mission and whose activities support those of the Council. A proclamation presented by the Mayor and \$1,000 (sponsored by The Noon Time Optimist Club of Freehold) will be presented to the successful candidate at the June Council meeting.

Criteria

Candidate must:

- Be a legal Freehold Township resident
- Be either a junior or senior in high school
- Have a minimum grade point average of 2.5
- Submit a brief personal statement that reflects the Council's objectives
- Have two letters of recommendation from either a teacher, principal, community representative or clergy to support award criteria with activities that may include, but not be restricted to, school, community or religious projects.

Procedures

- Students must obtain an application form at either a guidance office in the school or by requesting an application by writing to the address listed below.
- Fill out application and attach transcript, personal statement and letters of recommendation. Send completed forms to the address below.
- The committee must receive all paperwork by March 15.

A subcommittee will review nominations and select three semi-finalists for presentation to the Human Relations Council, whereby one finalist will be selected and notified in June.

Freehold Human Relations Council
Awards Committee
Freehold Township Municipal Bldg.
One Municipal Plaza
Freehold, NJ 07728

R E S O L U T I O N

WHEREAS, the Township Committee of the Township of Middletown passed a resolution on June 25, 1968 appointing members to the Human Rights Committee; and

WHEREAS, the Constitutions of the United States of America and the State of New Jersey guarantee to every inhabitant of Middletown Township a full measure of his or her civil rights; and

WHEREAS, the Township Committee of the Township of Middletown desires to foster, through community effort or otherwise, good will, cooperation and conciliation among the groups and elements of the inhabitants thereof so that no person shall be discriminated against because of his race; creed, color, national origin, ancestry or age;

BE IT RESOLVED that the name of the Human Rights Committee of the Township of Middletown is hereby changed to the Human Rights Commission; and

BE IT RESOLVED that the Human Rights Commission of the Township of Middletown be and hereby is created pursuant to ~~N.J.S.A. 18:25-10 (c)~~; and

BE IT RESOLVED that the commission shall be composed of 12 representative citizens serving without compensation, to be appointed by the Township Committee; and; These appointees shall be called commissioners.

BE IT RESOLVED that all appointments to the commission shall be for a term of three years, excepting that upon the original organization of the commission four members will be appointed to serve until January 1, 1969; four members will be appointed to serve until January 1, 1970, and four members will be appointed to serve until January 1, 1971. In the event of death or resignation of any member his successor shall be appointed to serve for the unexpired term for which such member had been appointed. Each member shall serve until his successor is duly appointed and qualifies. The commission shall elect a chairman from its members, and fill such other offices as it may determine desirable. It is empowered to adopt rules for the government of its business and for its procedure as it may determine consistent with law; and

BE IT RESOLVED that the duty and function of the commission shall be to foster, through community effort or otherwise, good will, cooperation and

conciliation among the groups and elements of the inhabitants of the community, and to make recommendations to the Township Committee for the development of policies and procedures in general and for programs of formal and informal education that will aid to eliminate all types of discrimination based on race, creed, color, national origin, ancestry or age.

The commission shall cooperate with other units of government or any other agencies concerned with the purposes of this Resolution, particularly the Division on Civil Rights in the New Jersey Department of Law and Public Safety; and

BE IT RESOLVED that the Commission shall make an annual report to the Township Committee of its activities and shall periodically make such recommendations as may be necessary to carry out the purposes of this Resolution; and

BE IT RESOLVED that the terms of the following Commission members are extended to January 1, 1971:

John Barron
Mrs. George Fleming
Capt. ~~William Woodward~~
James Soeff

Gillville Lane, Middletown
95 Bann Hollow Road, Middletown
~~River Plaza, Red Bank~~
216 Kingfisher Dr., Middletown

The terms of the following Commission members are extended to
January 1, 1970:

Rev. Vassie Peek
Mrs. Ernest Jackson
Matthew J. Gill
Arthur O'Neill

Hillside Ave., Atlantic Highlands
Tindall Road, Middletown
Red Hill Rd., Middletown
Fairview & Brooks Ave., Navesink


and

BE IT FURTHER RESOLVED that the Township Committee hereby makes the appointments as shown above.

CERTIFICATION

I, CHARLES V. CARROLL, JR., Township Clerk of the Township of Middletown hereby certify the foregoing to be a true copy of a resolution passed by the Township Committee at the regular meeting held on August 13, 1968.

WITNESS my hand and the seal of the Township of Middletown this 14th. day of August, 1968 A.D.


Charles V. Carroll, Jr.
Township Clerk

RESOLUTION OF THE TOWNSHIP OF MIDDLETOWN, NEW JERSEY

No.

July 9, 1968

TITLE: AMENDMENT TO THE RESOLUTION ON THE HUMAN RIGHTS COMMITTEE
OF JUNE 25, 1968

WHEREAS, the Constitutions of the United States of America and the State of New Jersey guaranteed to every inhabitant of Middletown Township a full measure of his or her civil rights, and

WHEREAS, the Township Committee of the Township of Middletown desires to foster, through community effort or otherwise, good will, cooperation and conciliation among the groups and elements of the inhabitants thereof so that no person shall be discriminated against because of his race, creed, color, national origin, ancestry or age;

BE IT RESOLVED that:

- SECTION I: The name of the Human Rights Committee of the Township of Middletown is hereby changed to the Human Rights Commission of the Township of Middletown.
- SECTION II: The Human Rights Commission of the Township of Middletown be and hereby is created pursuant to N.J.S.A. 18:25-10
- SECTION III: The Commission shall be composed of 12 representative citizens serving without compensation, to be appointed by the Township Committee. These appointees shall be called commissioners.
- SECTION IV: All appointments to the Commission shall be for a term of three years, excepting that upon the original organization of the Commission four commissioners will be appointed to serve until January 1, 1969; four Commissioners will be appointed to serve until January 1, 1970, and four Commissioners will be appointed to serve until January 1, 1971. In the event of death or resignation of any Commissioner his successor shall be appointed to serve for the unexpired term for which such Commissioner had been appointed. Each Commissioner shall serve until his successor is duly appointed and qualifies. The Commission shall elect a Chairman from its members, and fill such other offices as it may determine desirable. It is empowered to adopt rules for the government of its business and for its procedure as it may determine consistent with law.

SECTION V:

The duty and function of the Commission shall be to foster, through community effort or otherwise, good will, cooperation and conciliation among the groups and elements of the inhabitants of the community, and to make recommendations to the Township Committee for the development of policies and procedures in general and for programs of formal and informal education that will aid and eliminate all types of discrimination based on race, creed, color, national origin, ancestry or age.

The commission shall cooperate with other units of government or any other agencies concerned with the purposes of this Resolution, particularly the Division on Civil Rights in the New Jersey Department of Law and Public Safety.

SECTION VI:

The commission shall make an annual report to the Township Committee of its activities and shall periodically make such recommendations as may be necessary to carry out the purposes of this Resolution.

SECTION VII:

The terms of the following Commissioners are extended to January 1, 1971:

The Terms of the following Commissioners are extended to January 1, 1970:

SECTION VIII:

This Resolution shall take effect immediately upon adoption according to law.

ORDINANCE REDUCING THE MEMBERSHIP
OF THE HUMAN RIGHTS COMMISSION AND
AMENDING ARTICLE 2, SECTION 79 OF
THE GENERAL ORDINANCES OF THE
TOWNSHIP OF MIDDLETOWN

Article 2, Section 79 of the Revised General Ordinances
of the Township of Middletown is hereby amended to read as
follows:

The Human Rights Commission, as heretofore
constituted and empowered pursuant to law,
is continued. The membership of the Human
Rights Commission shall consist of 11
members.

The provisions of any other Ordinance of
the Township of Middletown inconsistent
with the provisions of this Ordinance are
hereby repealed.

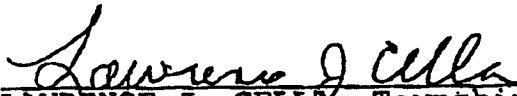
PASSED FIRST READING: January 28, 1987

PASSED AND APPROVED: February 9, 1987



JAMES MAHER, MAYOR

ATTEST:



LAWRENCE J. CELLA, Township Clerk

Rights Commission
3/10/87 mh

HUMAN RIGHTS COMMISSION

BYLAWS

MISSION STATEMENT:

It is the mission of the Human Rights Commission, a body of citizens broadly representative of the diverse groups of our township, appointed by the mayor and Township Committee:

- to measure the human effects of all proposed and current township, state and federal programs that have or may have an effect on human and civil rights and to recommend to the mayor and Township Committee appropriate human rights policies based on such evaluations.*
- to encourage through government and private machinery the fullest social and economic contributions of all minority groups to the community.*
- to advance human rights in the community by eliminating the causes and the effects of prejudice, discrimination and group tensions.*
- to foster greater understanding and observance of the New Jersey Law Against Discrimination.*

MEMBERS:

The Human Rights Commission shall be composed of 11 commissioners, serving without compensation, to be appointed by the Middletown Township Committee.

Term of the commissioners will commence upon their appointment by the Township Committee. Commissioners shall hold office for a term of three (3) years. The term of each commissioner appointed shall expire on the 31st day of December of their third year. Renewal is based on good standing and attendance.

In the event of death or resignation of any member, his/her successor shall be appointed to serve for the unexpired term for which such member has been appointed.

OFFICERS:

The commission shall elect a chairperson, vice-chairperson and secretary from its members and fill other offices as it may determine desirable.

The secretary shall keep the records of the commission, shall act as secretary of the meetings of the commission and record all votes, shall keep a record of the proceedings of the commission in a journal, and shall keep an attendance record and report it yearly to the Township Committee.

Should the office of chairperson become vacant, the vice-chairperson shall become chairperson at its next regular meeting, and shall for the remainder of the year. If the vice-chair becomes the chair at this meeting, a new vice-chair will be elected. Such election shall be for the unexpired term of said office.

When the office of secretary becomes vacant, the members shall elect a successor for the unexpired term of office.

MEETINGS:

Except for July and August, monthly meetings shall be held at the regular meeting place of the commission, 8:00 p.m., on the fourth Thursday of January, February, March, April, May, June, September, October, November and December, unless the same shall be near a holiday, in which event said meeting shall be rescheduled by the commission. A notice shall appear in the local newspapers of the dates of the regularly scheduled meetings.

The chairperson of the commission may, when he/she deems it expedient, and shall upon request of three members of the commission, call a special meeting of the commission for the purpose of transacting any business designated in the call. The call for a special meeting may be delivered to each member of the commission or e-mailed or telephoned to the business or home of each member of the commission at least two days prior to the date of such special meeting. A notice shall appear on town hall and official local newspaper(s) at least 48 hours before the meeting.

QUORUM:

The powers of the commission shall be vested in the commissioners thereof in office from time to time. A simple majority of current commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. When a quorum is in attendance, action may be taken by the commissioners upon a vote of a simple majority of the commissioners present. If no quorum is attained within 15 minutes of the starting time, the meeting must be terminated.

MANNER OF VOTING:

The voting on all questions coming before the commission shall be by roll call or raise of hands, and the yeas, nays and abstentions shall be entered upon the minutes of such meeting.

AMENDMENTS TO BYLAWS:

The bylaws of the commission shall be amended only with the approval of two-thirds majority vote of the commission at a regular or special meeting, but no such amendment shall be adopted unless at least seven days' written notice thereof has been previously given to all of the members of the commission and the proposed bylaws have been read at two consecutive meetings.

02/22/2007



**OFFICE OF THE COUNTY PROSECUTOR
COUNTY OF MONMOUTH**

71 MONUMENT PARK
FREEHOLD, NEW JERSEY 07728-1789

(732) 431-7160

FAX (732) 409-3673

FAX (732) 409-4830

LUIS A. VALENTIN

MONMOUTH COUNTY PROSECUTOR

September 22, 2005

Ms. Kathryn L. Guadagno
Director, Community Services
Monmouth Medical Center
300 Second Avenue
Long Branch, NJ 07740

Re: Human Relations Commission

Dear Ms. Guadagno:

As you will recall when we met a couple of weeks ago, you showed me a letter written by Robert A. Honecker, Jr., which was dated June 24, 1992. You requested that I locate for you two items mentioned in that letter that did not appear to be in the attached packet that was originally provided back in 1992. Enclosed I have attached a copy of the most recent version of N.J.S.A. 10:5-10. You also requested a copy of a proposed ordinance implementing this statute. The resolution that is contained in the packet is essentially the same as an ordinance, but at the county level. Therefore, the language that is used creating this "resolution" can be modified and used as a model to create an "ordinance" at the municipal level. Obviously, other language in the resolution would be tailored to the individual circumstances of the town to which the ordinance would be applied to.

I hope this letter answers your questions. Should you have any other questions, please do not hesitate to contact me.

Very truly yours,

LUIS A. VALENTIN
MONMOUTH COUNTY PROSECUTOR

By: Thomas C. Huth, Assistant Prosecutor
Director, Special Operations Unit

TCH:li

Enclosure

c Robert A. Honecker, Jr.

N.J.S.A. 10:5-10

Effective: January 01, 2004

New Jersey Statutes Annotated Currentness

Title 10. Civil Rights

Chapter 5. Law Against Discrimination (Refs & Annos)

→ 10:5-10. Commission's powers and duties

The commission shall:

- a. Consult with and advise the Attorney General with respect to the work of the division.
- b. Survey and study the operations of the division.
- c. Report to the Governor and the Legislature with respect to such matters relating to the work of the division and at such times as it may deem in the public interest.

The mayors or chief executive officers of the municipalities in the State may appoint local commissions on civil rights to aid in effectuating the purposes of this act. Such local commissions shall be composed of representative citizens serving without compensation. Such commissions shall attempt to foster through community effort or otherwise, good will, cooperation and conciliation among the groups and elements of the inhabitants of the community, and they may be empowered by the local governing bodies to make recommendations to them for the development of policies and procedures in general and for programs of formal and informal education that will aid in eliminating all types of discrimination based on race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, familial status, disability, nationality or sex.

CREDIT(S)

L.1945, c. 169, p. 592, § 9. Amended by L.1949, c. 11, p. 42, § 6; L.1962, c. 37, § 6; L.1963, c. 40, § 5, eff. May 21, 1963; L.1970, c. 80, § 13, eff. June 2, 1970; L.1991, c. 519, § 7, eff. Jan. 19, 1992; L.1992, c. 146, § 8, eff. Nov. 20, 1992; L.2003, c. 180, § 11.

HISTORICAL AND STATUTORY NOTES

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2003 Legislation

L.2003, c. 180, § 11, in subsec. c, inserted "disability, nationality" preceding "or sex".

L.2003, c. 180, § 28, approved Sept. 12, 2003, provides:

"This act shall take effect on the first day of the fourth month following enactment."

2002 Main Volume

Codification:

Formerly § 18:25-10. Renumbered in 1968.

Statement: Committee statement to Senate, No. 3758--L.1991, c. 519, see § 10:5-3.

N.J.S.A. 10:5-10

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Civil Rights  442.

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C.J.S. Civil Rights § § 450, 452, 453, 460.

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Treatises and Practice Aids

Employment Coordinator Employment Practices § 83:214, Basic Organization, Powers, and Duties.

Employment Coordinator Employment Practices § 83:218, Annual Reports.

Employment Coordinator Employment Practices § 83:221, Advisory Committees.

18 N.J. Prac. Series § 4.58, Commencing Actions in the Dcr.

N. J. S. A. 10:5-10, NJ ST 10:5-10

Current through L.2005, chapters 150, 152 to 154, 156 and 158 to 162

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